



Havre Job Service Employers' Committee
Regular Meeting
October 10, 2007

Members Present:

Darrel Hannum
Joe LaPlante
Wendy Lynn Gerky
Mike Hamilton
Carol Jestrab
Sylvia Murray
Joe Schmier
Cathy Jamruszka

Job Service Staff Present:

Carol Lamey, Manager
Barry Remus, JSEC Coordinator

Members Absent:

Garnet Bergren
Kellie Rasmussen
Mona Ojeda
Gail Rainey
Dolores Plumage

Guest:

Kathy Jaynes, MSU-Northern

What's New at Job Service? 1) The parking is being sealed today. We will do the stripes ourselves. 2) The office budget has been approved but with a large deficit. 3) At this point Kandi's position is not being filled. 4) We are still in the process of figuring out who spends what time on what area and trying to get the schedule finalized. 5) The new emphasis from Helena is on four basic areas: Case Management, Labor Market Information, Business Advocacy and Career Counseling Pathways. They are going to make sure every staff person has the tools/training needed in these areas. 6) The Business Advocacy program is being reviewed to determine what we should or should not be doing. Part of the reason this is being done is when Helena looked at "employer contacts" in each office the numbers ranged from 17 to 600 per office for a year. They should probably not be such a difference. Another reason is we have to have the right numbers for the feds to keep getting money. A committee of Business Advocates has been formed to start working on this issue.

Treasurer's Report: \$1727.22

Sub Committee Reports:

Seminar – no report

Outreach – Cathy and the committee have agreed on the ad for the Bear Paw Bulletin at the cost of \$30.00. It will run 4 times.

Nominations/Election of Chair & Vice Chair: Carol Jestrab can no longer attend JSEC meetings due to work requirements. These members were all willing to serve another term: Mike Hamilton, Mona Ojeda, Sylvia Murray, Dolores Plumage and Garnet Bergren. A new member is Kathy Jaynes, Human Resources

Director from MSU-Northern. Darrel nominated Sylvia as the new chair. Motion passed. Sylvia nominated Cathy Jamruszka as vice chair. Motion passed.

JSEC Employer Resource Guide: The September statistics for the www.havrejsec.com website were passed out. Mike asked about comment we receive on the web site. Barry said we only get ones asking for more information. Barry will start keeping track of comments from the web and look at a way to better know if the come from the web site. *Stats enclosed.*

Request to Pay for Flag Display: Carol said we can not pay to have the flag displayed on holidays so would JSEC pay the cost - \$30.00 per year. Mike made a motion that we pay annually for the flag display cost. This is so we do not have to vote for the flag display cost every year. Motion passed.

Employer Reference Room Request: Barry asked for five books for the employer room. They all are related to retention of employees and cost about \$137.00. Barry wants to be able to refer to these books from the JSEC website. *Note: Barry will also go into the JSEC website and add sections referring to other resources found in the employer room.* Mike believes he can get the books at a good price. A motion was made by Mike to let Barry make the decision to buy the books once Mike gets a price. *Update: Mike was able to get 3 of the five books at a lower price than Barry had found. Two of the books are out of stock. Mike ordered the 3 books and will continue to check on the availability of the other two.*

THE NEXT MEETING WILL BE WEDNESDAY NOVEMBER 14, 2007 AT 11:30AM AT JOB SERVICE.